

# ANNA DEMARIA

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## EDUCATION

**Marymount Manhattan College**, New York, NY

*Bachelor of Arts in Theatre Arts, Performance Concentration; Minor in Communications and Media Arts; GPA: 3.97*

## WORK EXPERIENCE

**Rubicon Theatre Company**, Ventura, CA

June 2023 – August 2023

*Stage Management*

- Production Stage Manager for *Pippin*; Assistant Stage Manager for *Henry V*
- Created production calendar, rehearsal schedules, distributed daily calls, and created daily rehearsal/performance reports
- Communicated needs of the production to all areas of production (props, scenic, lighting, costumes, and marketing)

**Kingsmen Shakespeare Company**, Thousand Oaks, CA

June 2022 – August 2022

*Musical Theatre Camp Director*

- Created and executed curriculum for 2-week Musical Theatre Camp for ages 10-15
- Delegated tasks to company Apprentice Team and curated specialized workshops based on their skills
- Assessed the needs of campers and individualized programming to offer equal opportunities to thrive

**Rubicon Theatre Company**, Ventura, CA

July 2021 – August 2021

*Interim Guest Services Manager*

- Independently managed guest services department and completed ticket purchases via phone and email
- Assisted with on-site theatrical set-up and managed ticket will-call and merchandise purchases
- Maintained healthy guest relations by identifying ticketing issues and working with the executive team to implement change

**StoryWorks Theater**, Clarksdale, Mississippi (Virtual Internship)

January 2021 – June 2021

*Teaching Artist/Education and Outreach Intern*

- Worked with Education and Outreach team to develop curriculum used in Education program, Freedom Scholars
- Taught weekly lessons on story elements to help high school playwrights develop scenes
- Helped students write "When We Speak," a virtual show which brought awareness to prominent social justice issues in today's society

**Rubicon Theatre Company**, Ventura, CA

June 2020 – August 2020

*Assistant Stage Manager*

- Scheduled and hosted each *Zoom* rehearsal call for the cast/crew
- Created spreadsheets to organize the rehearsal and post-production process
- Developed an online organizational system that allowed the cast to submit their performance materials to the crew efficiently and effectively
- Served as the main point of contact between production staff and the cast

**Kingsmen Shakespeare Company**, Thousand Oaks, CA

June 2019 – August 2019

*Acting/Education and Outreach Intern*

- Created and taught lessons for the Beginning and Advanced Shakespeare Camps
- Served as Assistant Director of the Musical Theatre Camp
- Scheduled the company's Musical Theatre Camp day-to-day operations

**California Lutheran University**, Thousand Oaks, CA

August 2018 – May 2019

*Theatre Arts Department Administrative Assistant*

- Worked in the Theatre Arts main office and the departmental costume shop
- Responsible for creating department-wide emails, updating online calendars, and organizing ticket sales for the Box Office
- Served as a liaison for the theatre arts student body and communicated their needs to the department

## SKILLS

*Technical:* Microsoft Office Suite (Word, PowerPoint, Excel); Google (Drive, Docs, Sheets, Slides), Dropbox

*Social Media Platforms:* Instagram, Twitter, YouTube, Facebook

*Misc:* Works well with children, MMC Leadership Scholars Program, Leads with Empathy